

## **RESOURCES FOR THE JOB SEEKER AND THE EMPLOYER**

### **JOB LINK**

**Help Finding a Job? Desire a Career Change? Want to Upgrade Your Skills to Get a Better Paying Job?** Come to *Sonoma County Job Link* and find out how they can help you. There is no-fee. Your first stop should be the **Job Seeker Center** located at 2245 Challenger Way, Santa Rosa. Here you will find the tools you need for a successful job search. Attend one of the daily orientations at 9:45 or 1:45 Monday through Friday. No appointment is needed to attend any of the orientations. Job Link offers a variety of workshops designed to help you be more competitive in the workplace.

### **CalJOBS**

**CalJOBS** is the *Employment Development Departments (EDD)* no fee Internet job and resume listing service. Create and store your resume and browse job listings. If you find suitable openings, you can make available a system generated resume for on-line viewing by prospective employers. Employers can post available jobs directly into **CalJOBS** by using computers with Internet access or have **EDD** list their jobs for them. Employers can review job seeker resumes and locate qualified applicants, then contact from directly to set up themselves. Job listings can be placed, modified, or closed anytime, day or night, from any computer with Internet Access.

### **COMPREHENSIVE LABOR MARKET INFORMATION**

Labor market data is vital to helping the job seeker research job opportunities and to help the employer plan business expansion, relocation, future hiring and training needs. Thousands of statistics are available, including wage and salary data, occupational trends, demographic information, employment statistics, and more.

### **TAX CREDITS**

Tax credits are available to employers who hire individuals from certain targeted groups, including people with disabilities. Employers may be able to reduce their federal tax liability by as much as \$ 9,000 per new hire. Tax credits include: *Work Opportunity Tax Credit; Disabled Access Credit; Architectural and Transportation Tax Deduction;* and *Earned Income Tax Credit*. Contact **SONOMA COUNTY JOB LINK** for more information.

### **EXPAND YOUR KNOWLEDGE**

Keep up with California's current employment law changes, often referred to as a minefield, labor market conditions, unemployment insurance, worker's compensation, personnel issues and payroll taxes issues through expert speakers presented at the **EMPLOYER ADVISORY COUNCIL (EAC)** seminars and conferences.

### **EMPLOYER ASSISTANCE & RECRUITING NETWORK (EARN)**

**EARN** is a free service that connects employers looking for quality employees with skilled job candidates. Discover what employers across the nation have learned: hiring people with disabilities is a great business strategy! This web site is your one-stop source for disability employment information including: recruiting services; tools and resources; employer success stories; and business case for hiring people with disabilities.

### **CALIFORNIA DEPARTMENT OF REHABILITATION**

The **Department of Rehabilitation (DOR)** assists Californians with disabilities obtain and retain employment and maximize their ability to live independently in their communities. Working with individuals of every type and category of disability, **DOR** provides vocational rehabilitation services to eligible Californians.

### **OPPORTUNITY KNOCKS**

**Opportunity Knocks** is the national online job site focused exclusively on the nonprofit community. For Nonprofit professionals, **Opportunity Knocks** is the premier destination to find nonprofit jobs and access valuable resources for developing successful careers in the nonprofit community. For Employers, **Opportunity Knocks** is the best way to find qualified candidates and receive valuable information that nonprofit organizations need when building successful recruitment, retention and human resource strategies.

### **LIFT, INC**

**Lift, Inc.** is a nonprofit corporation that qualifies, trains, hires, and places information technology professionals who have physical disabilities through contracts with major corporations who eventually hire them directly. Lift combines specialized business experience in information technology with expertise at recruitment, assessment, and accommodation to give men and women who have disabilities a vocational lift.

## TELECOMMUTE NOW

**Telecommute Now** is dedicated to **reviewing legitimate work from home websites** that provide access to their telecommuting job listings. You'll find the **best telecommuting opportunities** on these websites, without having to spend countless hours combing traditional job boards and "work-at-home" sites in pursuit of the real work from home jobs.

## TELECOMMUTE-JOBS.COM

Real jobs! For every job that you see **posted on our site**, there are five other jobs that we have rejected. That's because we do NOT allow MLM scams, jobs that require a start-up fee, or any of the job types listed on the Federal Trade Commission's "***work at home schemes***" warning list. Buyer beware: It is common for other telecommute job sites to consist of such 'junk jobs'.

## JALA INTERNATIONAL

**JALA's** primary interests are in the development of programs that involve telework as a central change agent for satisfying major strategic goals. JALA's telework services and expertise cover all aspects of telework and telecommuting, from project design; participant selection and training; project evaluation and impact assessment; and policy formulation. The company has developed a variety of special tools and documentation aids to address any telework situation or opportunity.

## THE ADA: YOUR EMPLOYMENT RIGHTS AS AN INDIVIDUAL WITH A DISABILITY

The Americans with Disabilities Act of 1990 (ADA) makes it unlawful to discriminate in employment against a qualified individual with a disability. The ADA also outlaws discrimination against individuals with disabilities in State and local government services, public accommodations, transportation and telecommunications. This booklet explains the part of the ADA that prohibits job discrimination. This part of the law is enforced by the U.S. Equal Employment Opportunity Commission and State and local civil rights enforcement agencies that work with the Commission.

## US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT Disability Rights and Resources

**HUD's mission is to increase homeownership, support community development and increase access to affordable housing free from discrimination. To fulfill this mission, HUD will embrace high standards**

**of ethics, management and accountability and forge new partnerships-- particularly with faith-based and community organizations--that leverage resources and improve HUD's ability to be effective on the community level.**

**This page is designed to answer frequently asked questions on the housing rights of people with disabilities and the responsibilities of housing providers and building and design professionals under federal law.**